

**NEW CANAAN POLICE DEPARTMENT**

**SUBJECT: RELATIONSHIPS WITH OTHER AGENCIES**

**GENERAL ORDER NUMBER: 89-23-76**

**FILE: LIA 1**

**ROLE & RESPONSIBILITIES**

**I PURPOSE/POLICY**

This general order is compatible with the New Canaan Police Department Policy Manual Section 480.10 titled Cooperation With Other Law Enforcement Agencies.

**II RESPONSIBILITY**

It is the responsibility of all department personnel to comply with this general order.

**III PROCEDURES: (LIAISON)**

**A Liaison With Criminal Justice Agencies.** The New Canaan Police Department recognizes the need for assistance and cooperation with all area criminal justice agencies. The department encourages a positive exchange with local juvenile and adult courts; prosecutors; probation and parole agencies and adult and juvenile correctional agencies.

Department members are further encouraged in the course of their duties to establish contact and develop professional relationships with various criminal justice agencies when such contact will aid either the criminal justice agency and/or the department.

**B Liaison With Law Enforcement Agencies.** The department will maintain a spirit of cooperation with other law enforcement agencies via assistance, when required or requested in warrant and summons service within our town, as well as criminal investigations outside our jurisdiction of criminal acts which occurred in our town.

1. In any cooperative investigation which involves surveillance, stakeouts, vice or narcotics operating where enforcement action is anticipated and/or likely, then prior approval of the Chief of Police or his designee is required.
2. If assistance or cooperation is requested by an outside agency in fresh pursuit of a suspect(s) within our town, nothing in this section shall preclude enforcement action and no prior command authority is required.

In such situations however, general orders 89-2-55, Pursuit Policy, may apply and should be reviewed.

3. Additionally, the Chief, Commander of the Investigative Section, Training Officer and Youth Officer will meet on a monthly or quarterly basis with appropriate organizations to further cooperation, exchange information and discuss areas of mutual concern.

- C**     Liaison With The New Canaan Volunteer Fire Company & The New Canaan Volunteer Ambulance Corps. Quarterly command staff meetings should be held with the command staff of both the fire company and ambulance corps to exchange information and coordinate public safety issues. These meetings would be supplemental to liaison in day to day operations.
- D**     Referral Criteria & Services - Officers, often, in the performance of their duties encounter persons in need of assistance that can best be provided by another criminal justice agency or a social service agency, both public and private.
1.     The exercising of sound judgement based on one or more of the following criteria should guide those in need of assistance to the appropriate agencies.
    - a.     Assessment of the persons needs through discussion or observation,
    - b.     Request by the person or relatives for specific assistance and;
    - c.     The necessity for immediate need.
- E**     Public & Social Service Agencies - All officers will be issued a list of the various public and private social service agencies in Fairfield County to assist people in need of such services. All officers are encouraged to familiarize themselves with these agencies and utilize their services when necessary.

**IV     PROCEDURES: (INTER-AGENCY COORDINATION AND PLANNING)**

- A**     The police department shall maintain a liaison with agencies and organizations involved with traffic safety. The goal of this liaison will be to promote safe and efficient use of our roadway system.
1.     Generally, this liaison is the responsibility of the Police Commission, who in accordance with Section C15-5 of the Town Code, shall make or change traffic regulations within their jurisdiction. The Police Commission shall address traffic issues at their regularly scheduled monthly meeting. The Division Captains shall ensure that this information is relayed to the necessary components within the Technical Services and Patrol Sections, so that the appropriate action may be taken.
  2.     The liaison with these agencies and organizations will be on an as-needed basis.

**V     DISTRIBUTION**

This general order will be reproduced in electronic and traditional media. All sworn personnel shall have access to Department general orders through a read-only file on their individual domain of the Department's computer network. Printed copies and/or CD's will also be placed in locations throughout headquarters so that they are easily accessible to all personnel.

**VI EFFECTIVE DATE**

This general order approved by the Police Commission on September 20, 1989, and is effective December 1, 1989.  
Revised July 2000

Per Order,

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Edward J. Nadriczny  
Chief of Police